

BROMLEY SAFEGUARDING CHILDREN BOARD

BSCB QUALITY ASSURANCE AND PERFORMANCE MONITORING COMMITTEE

Terms of Reference

1. Aim

- 1.1. Ensure that a safe, effective and accountable safeguarding children system operates in Bromley.
- 1.2. Promote the demonstration of improved outcomes for children through effective interagency safeguarding practice.
- 1.3. Promote good practice in safeguarding children
- 1.4. Monitor and evaluate the effectiveness of what is done by the Local Authority and board partners individually and collectively to safeguard and promote the welfare of children and advise them on ways to improve' as set out in the anticipated publication of Working Together to Safeguarding Children in 2013).

2. Objectives

- 2.1. Develop and maintain a BSCB Multi Agency Performance Framework and Audit and monitoring schedule which informs the BSCB about the effectiveness and quality of safeguarding practice.
- 2.2. To identify and agree outcomes for children which demonstrate improvements for children and young people who are (or have potential to be) children in need or requiring protection.
- 2.3. Monitor and analyse child protection and safeguarding indicators and performance measures across agencies , in order to:
 - evaluate whether safeguarding practice and arrangements have lead to improved outcomes for children and young people.
 - identify areas for service improvement to improve the welfare of children
 - evaluate under section 11 of the Children Act 2004); and b) whether safeguarding services in Bromley are proving more or less effective;
- 2.4. Conduct multi-agency audits to evaluate inter-agency safeguarding practice and understand the impact on outcomes for children and young people. Recommendations for service improvement should be made where necessary. Learning is to be shared.
- 2.5. Monitor and review the implementation of any Serious Care Review Action Plans produced by the Serious Case Review Panel, SUDI, Child Death Overview Panel or other appropriate group.
- 2.6. Review Bromley practice in light of the London Safeguarding Children Board, DFE, and other nationally high profile cases overview reports¹
- 2.7. Consideration of cases referred to the committee due to concerns about inter-agency practice, in order to identify lessons to be learnt and in turn recommendations to be implemented.
- 2.8. Monitor the BSCB escalations where cases give cause for concern. Where the line manager of an agency decides the interagency working is flawed and cannot be

¹ To entail sending to agency leads within standing committee with a standard letter asking them to consider whether the review has any implications for Bromley practice. If it does then it will be discussed at the next meeting and an action plan will be drawn up and implemented.

resolved between managers appeals and any other child protection complaint, will be presented as appropriate²

2.9. Promote good practice in safeguarding children through sharing lessons from individual agency audits, inspections and case reviews as well as data.

2.10 Keep under review agency datasets to support an analysis of safeguarding practice and the effectiveness of the LSCB and its partner's work.

Chairmanship and Membership

The committee is to be chaired by the Independent BSCB Chairperson.

Membership will be defined and members must have sufficient seniority and the authority within their organisations to make decisions on behalf of the agency represented.

Members should be in a position to fully participate in the committee and attend regularly.

The membership of this group needs to consist of appropriate senior people from partner agencies and include:

- Education and Care Services (including adult and children's care service representation)
- Education Representation –Head of Service Education
- Local Authority Designated Officer (including LADO for Education Safeguarding)
- Health Services (NHS Trusts, NHS Local Clinical Commissioning Group in Bromley)
- Designated Nurse and Designated Doctor
- All Named Professionals (Health incl GP)
- Special Educational Needs Head of Service
- Early Years Head of Service
- Police Services (CAIT and Borough)
- Domestic Violence Forum representative
- Voluntary & Community Sector
- Business Manager
- Quality & Improvement Officer

Accountability

This group should report to and seek approval from the Board.

A risk and Issues log should be maintained and risks escalated to the Board.

Annual Review: Both the chairmanship and membership will be reviewed by the Board on an annual basis, at the January meeting.

Information Sharing

All case details discussed at the meeting are to be viewed as confidential, with members only sharing info on a need-to-know basis. The Chair of the committee is responsible for updating the Board on the progress made with QA & PM BSCB Work Plan.

Administration

Bromley SCB Business Support Officer will provide the administration for the committee.

The agenda will be agreed with the chairperson by the BSCB Business Manager,.

Additional late arriving papers will be discussed at the discretion of the chairperson.

Any member of the sub committee is entitled to put forward items for the agenda, which should be sent to the Business Manager who will raise them with the chairperson prior to the meeting.

² To be carried out by a multi-agency appeals panel of the standing committee and in line with the London Child Protection Procedures.

The meetings will take place four times per year. Members will commit to attending all meetings.

Meetings of the sub-committee will only be considered quorate when representatives from at least four agencies or separate organisations are present.

Logistics

The standing committee will be facilitated by the BSCB Office. It will be the responsibility of the BSCB Administrator to organise the venue for the meetings, circulate the agenda and papers and take and circulate the minutes; whilst it will be responsibility of the BSCB Development Officer to assist the Chair with compiling the TOR, workplan, agendas and papers, and checking and amending the minutes and papers accordingly.